

**PURPOSE OF THIS COMMUNICATION**

To notify families about an important change in the Portland Public Schools Lunch Program for the 2017-18 school year.

**WHAT IS HAPPENING AND WHY**

Due to changes at the federal level, the Community Eligibility Program will end at Jason Lee.

**WHAT IS THE IMPACT TO YOUR FAMILY**

To see if your family can qualify for Free or Reduced meal benefits, please submit a meal application after July 1, 2017. There will be a 30 day grace period at the start of the school year to allow families additional time to submit an application. Meals during this grace period would be at no cost to your family. Also, if you have new students in your household attending this fall, like an incoming kindergartener, please let us know who they are as they are eligible for the 30 day grace period as well.

Families have two options to submit a meal application:

1. Online: <https://schoolmealapp.com>. Families can either use a computer or download the SchoolCafe app on any mobile device. Those who submit an application with the mobile app will have access to view the status of their meal application.
2. Paper: Request a copy from your student's school, or download online: <https://www.pps.net/nutrition>

If your family is ineligible or the meal application is not approved, meal charges would begin on October 12, 2017. You can provide a meal from home, or pay for school meals with cash, check, or debit/credit card online at [www.schoolcafe.com](http://www.schoolcafe.com). There is a 5% convenience fee per online transaction.

For meal prices, menus and other information go to: [www.pps.net/nutrition](http://www.pps.net/nutrition).

**WHOM DO I CONTACT WITH QUESTIONS**

Please call PPS Nutrition Services at 503.916.3399 or email [nutritionservices@pps.net](mailto:nutritionservices@pps.net).